

**Level 2 and Level 3 British Showjumping Coaching Certificate
(endorsed by UKCC)
Application Form**

Please complete in BLOCK CAPITALS and feel free to use an additional sheet to supplement any information required. All sections must be completed for the application to be accepted.

Personal Details			
Full Name (this will appear on your certificate)			
Preferred Name (if different from above)		Preferred Pronouns	
Address			
Telephone Number			
Email Address			
Date of Birth (applicants must be over 18 years old prior to the start of the course)			
Membership Number (membership is required prior to the start of the course)			
Level you are applying for	Level 2 <input type="radio"/>		
	Level 3 <input type="radio"/>		
Do you have any disability, learning need or anything else that may affect your ability to cope with the qualification which would result in a reasonable adjustment being required? If yes, please provide details. This information will help us to support your learning.			

CONFIDENTIAL

This form is intended to enable you to provide information about yourself to assist in the application process for coaching qualifications run by British Showjumping.

Data Processing Notice

As a National Governing Body, we may process Personal Data collected for the purposes of our own legitimate interests in the effective delivery of sport governance on behalf of our Members, and in the effective and lawful operation of our business, provided that those interests do not override the interests, rights and freedoms of a Data Subject which require the protection of that Personal Data.

Further details on how we collect, store and use your personal information can be found within our Privacy Policy, here: <http://www.britishshowjumping.co.uk/files/privacypolicystatement.pdf>

Qualifications and experience

Please use this space to list your current equestrian qualifications, (for example British Showjumping NAF 5 achievements/ Pony Club Tests/BHS qualifications) and the year in which they were achieved if known. (Please use overleaf if extra space needed)*

Please use this space to outline any courses you have completed both equestrian/ non-equestrian that you think are relevant. Please think about the outcomes and objectives of the course you attended which will provide useful information in support of your application. (Please use overleaf if extra space needed)

*Please outline your **stable management and horse care** experience. The level 2 and level 3 Coaching Certificate require you to demonstrate a competent level of horse care. If you can, give evidence of:*

- a) Any relevant horse care qualifications if not already listed (eg. BHS/Pony Club/ABRS/Diploma/Certificate)*
- b) Experience of horse care and stable management of horses (please give period of time, number of horses in your charge, responsibilities e.g. care and feeding, work rota's tack fitting etc.)(Please use overleaf if extra space needed)*

Please detail below any coaching/teaching experience including details of how many riders you have coached, what level, ability and age of riders, any clinics you have coached and at what venues. (Please use overleaf if extra space needed)

Please give a brief overview of why you would like to become a British Showjumping Coach, what your motivation is for attending the course and how you plan to use the coach role to help grow the sport?

References – Please ensure that you are not related to the referee. One reference should be from someone who has observed you coach or that you have regularly coached.

Referee 1		Referee 2	
Name		Name	
Address		Address	
Telephone Number		Telephone Number	
Email		Email	
How is your referee known to you?		How is your referee known to you?	
How long have you known your referee?		How long have you known your referee?	
Referee Signature		Referee Signature	
Date		Date	

Your references may be contacted to verify that the information you have provided on this form is accurate and can be attributed to you.

Riders (Level 3 candidates only)

Please indicate below two riders you could use for your portfolio that you are currently coaching on a regular basis and the level in which they are competing at.

Rider one		Rider Two	
Name		Name	
Level competing at		Level competing at	

If your application for Level 3 is accepted, please be aware that the next step is to attend a screening session with a member of the British Showjumping Coach Development workforce. A place on the course cannot be secured until this has been completed.

Bookings and Payments

Fees can be paid online through your members account or payment can be taken over the phone.

2025 Prices

Level 2: £1450 (Registration £100, Workshop days £150 each (6), Zoom Theory Sessions £50 (2), Assessment £350)

Level 3: £1800 ((Registration £100, Workshop days £150 each (8), Zoom Theory Sessions £50 (3), Assessment £350)

Payment Terms

If your application is approved, the initial payment of £100 is required within 7 days to secure your place on the course. If this is not received in the timeframe, we cannot guarantee that your place will be held. Places will be offered on a first come first served basis.

British Showjumping reserves the right to decline any application

If you choose to pay in instalments, each payment must be received before attending in person training days. Failure to make this payment may result in your place on the course being revoked.

It is the applicant's responsibility to ensure that they can attend ALL parts of the course. This is a requirement to go forward to the assessment. It is expected that coaches taking part in the course will spend time outside of the scheduled training sessions expanding their knowledge through activities including, but not limited to, coursework as set by coach developers, shadowing other coaches, working with a coach mentor etc.

Please state your preferred coaching course dates (course dates can be found on the website)

Do you have access to a laptop or tablet, Zoom and Wifi? Please circle the answer which applies to you.

Yes / No

Do you hold a current Safeguarding certificate? (this will be required to achieve the qualification)

Yes / No

Do you hold a current First Aid at Work or Equestrian Specific First Aid qualification? (this will be required to achieve the qualification)

Yes / No

I can confirm that

- I have read and agree to the information on this form
- The information given by me on this form is correct to the best of my knowledge
- I have read and meet the entry requirements for the course
- I am happy for my information to be passed to the Coach Developer/Assessor delivering the course/Assessment.

Signed:

Date:

*Please return the form to sportteam@britishshowjumping.co.uk (including copies of your Safeguarding and First Aid qualifications if you hold them) or by post to:
British Showjumping, Meriden Business Park, Copse Drive, Meriden, West Mids, CV5 9RG*